

Transition Team Meeting
July 13, 2019 9 am - 12 noon
St. Anthony's Church, Berwick

Present: Pete Comeau, Chuck Mills, Tom Porter, Laura Joyce, Eric Brown, Father John, Dane Berringer, Phil Kenny, Chris O'Hara, Leanne Jennings and Bette MacIsaac

Regrets: Judy Griffith (sub Bette) and Andy Webster (sub Phil)

Facilitator: Leanne Jennings

Opening prayer offered by Laura Joyce

Discussion of minutes from June 15: All agreed that the comment under highlights of John Kennedy's presentation: "That is the reason behind the merger..." sounded like finances is the reason for the merger rather than the Mission. With this change, the minutes were approved.

Old Business:

- The team did a check-in regarding questions from the 'Community of Missionary Disciples' that have been distributed to each of the CLTs. It was reported that many of the members of the CLTs have not answered the questions for various reasons (i.e. the summer is a busy time of year for many people). It was suggested that it may be helpful to call a meeting and have a discussion of the questions as an alternative to using email. The hope is that each CLT will have given serious consideration to the concepts contained within the 'Community of Missionary Disciples' document before they evaluate each of their ministries and programs.

- Fr. John provided a collated list detailing the results of voting for naming the Parish. After reviewing the list, discussion took place regarding shortlisting final names for comment by all parishioners. This list of names will be circulated, and parishioners will be given the opportunity, both digitally and non-digitally, to **comment only** on the final list. No voting on these names will be done.

Short List Names:

Good Shepherd Parish

Jesus, Light of the World Parish

Holy Redeemer Parish

Parish of St. Jude

St. John Paul II Parish

Our Lady of Hope Parish

Corpus Christi Parish

Devine Mercy Parish

- It was noted that all communities did not receive the scanned insurance document John Kennedy was to send out subsequent to the June 'Finance' meeting. Chris is going to check with John regarding the insurance information.

New Business:

1. Transition Team Status update and Check-in Questionnaire
 - Leanne provided a summary of work completed to date for discussion. Some adjustments to this list were made. Leanne agreed to circulate the updated list via email.
 - Leanne distributed a check-in questionnaire for each TT member to fill out that will help the team understand how team members are feeling regarding the progress of the team and to identify any issues that may need to be addressed within the team. Leanne will send the questionnaire out digitally.
2. Facilities:
 - Reports submitted are attached. Other church communities will submit summary reports to Leanne who requested that someone volunteer to edit all content for inclusion in the team's final report.
 - Each Transition Team representative has been tasked with tabulating a list of the strengths and constraints of their community's' facilities. Each rep. will do this through discussion people in their own community.

- Discussion of “Act” section - tabled for next meeting
- Chris asked if any of the church communities have WiFi. Based on the response, many of the communities have Wi-Fi at least within their parish hall. It could become a necessity in communications especially regarding ministries, outreach and intra-parish administration.

3. Communications:

- Some team members did not receive the communication documents prepared by Andy and since there was limited time remaining in the meeting, the item was tabled.
- It was mentioned briefly that a priority should be to hire a Communications Specialist, a paid position, to work within the new Parish to ensure consistent and comprehensive communication.

4. Follow up on recommendations from Fr. Mallon:

- Leanne provided a review of the five church systems identified by Fr. James at the meeting on June 1. The five systems identified are Evangelization, Discipleship, Ministry, Community and Worship. She made the point that the message was very strong on the Mission and Evangelization priorities and how we need to be committed to the invigoration of these priorities within our communities. There is a need for all CLT's to re-evaluate their church community's ministries/programs and categorize them according to the 5 church systems. This information and all responses will be discussed at the Transition Team meeting on July 27th.
- Leanne suggested that the team move forward on Fr. Mallon's recommendation to use a program such as Strengths Finder to assist both in team building/development within the Community Life Teams and to help Fr. John as he creates the parish-level leadership teams. She suggested members of the TT and the CLT's do the Strengths Finder Test at a cost of \$15-\$20 per person. This cost should be covered by each church community. It was mentioned that Jason Hanna, parishioner of St. John's in Windsor, has done training on the

use of Strengths Finder. It was suggested perhaps contact could be made with him and he could help in this process.

Upcoming Meetings/Events

a. Meeting Saturday, July 27th at 9:00 a.m. St. Monica's, Middleton

- Pastoral Ministries and Evangelization workbook
- Communication workbook

b. Future meeting dates were not decided as Fr. John had to leave the meeting early and two team members were not present. It was decided that Saturdays remain the best day of the week for meetings and that a Doodle Poll will be sent out for each team member to fill out which will help identify the best dates for future meetings. It was also noted that if there are members who are not able to attend future meetings, the team has agreed that they can send an alternate.